

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

September 23, 2014

The Southern Ohio Educational Service Center Governing Board met on Tuesday, September 23, 2014 at 7:00 p.m. at the Southern Ohio Educational Service Center for its regular monthly meeting. Members present were Mr. Clawson, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Mount, Mr. West and Mr. Wilt along with Treasurer Rachel Meyer and Superintendent Tony Long. Mr. Peck was unable to attend.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #3249)

It was moved by Mr. Luck and seconded by Mr. Clawson to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

Mr. Wilt arrived.

MINUTE APPROVAL (Resolution #3250)

It was moved by Mr. Mount and seconded by Mrs. Gausman that the August 26, 2014 meeting minutes be approved as presented.

Six board members approved the motion with an abstention from Mr. Lane. President of the board, Mr. Hill, declared the motion carried.

PUBLIC PARTICIPATION

None received.

Mr. West arrived.

GREAT OAKS ITCD REPORT

The Great Oaks handout was shared.

- Security Update: Laurel Oaks installed navigate software.

LEGISLATIVE LIAISON REPORT

No report. Mr. Peck was unable to attend the meeting.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

September 23, 2014

Mr. Long reported:

- Common Core – Hearing on September 24 cancelled.
- Tony and 4-5 superintendents attended hearings on 8/27/14. Very interesting process – will help prepare for upcoming hearings.

FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #3251)

It was moved by Mr. Lane and seconded by Mr. Luck that the paid bills for the previous month be approved as presented, for a total of \$648,585.03.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

APPROPRIATION MODIFICATIONS AND AMENDMENTS (Resolution #3252)

[See Minute Page #0696-0697)

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Mount and seconded by Mr. Wilt to approve the following appropriation modifications and amendments as presented.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

APPROVAL OF INVESTMENT (Resolution #3253)

It was moved by Mr. Luck and seconded by Mr. West to approve the following investment as transacted by the treasurer:

<u>Date</u>	<u>Fund</u>	<u>Firm</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Amount</u>
8/29/14	General	Wilmington Savings Bank	8/29/15	0.75%	\$125,000.00

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
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REGULAR MEETING

September 23, 2014

TREASURER DISCUSSION ITEM(S)

1. Fiscal Office Update

I attended two Professional Development opportunities on September 10th and 11th. On September 10th I attended the Ohio Sunshine Laws Training (Public Records) at the University of Cincinnati in Cincinnati and on September 11th I attended the Ohio Treasurer's CPIM Boot Camp at the Ohio Fire Academy in Reynoldsburg. The boot camp is a program of the State Treasurer of Ohio and CPIM (Center for Public Investment Management) and is designed to help new treasurers obtain 6.0 hours of continuing education required by Ohio Revised Code 135.22 in the areas of debt issuance and administration, cash flow analysis and forecasting, fraud and internal controls, investment decision making and investment accounting and reporting.

On September 15th I will attend the 2014 OESCA-OTESCA Pre-Conference Workshop in Columbus. Some topics include Evolution of Ohio's ESCs and ESC Funding and Contracts.

The HR/Fiscal team and Region 14 meetings with Lisa Barnhouse are continuing each month in order to keep the lines of communication open and to keep abreast of any issues that affect the team and/or organization. I believe being proactive saves time and creates better delivery of service to our employees and customers.

PERSONNEL CONTRACT AGREEMENTS (Resolution #3254)

Upon the recommendation of Superintendent Long, it was moved by Mr. Wilt and seconded by Mr. Clawson that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Page #0698-0699]

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

APPROVAL OF POLICY MANUAL UPDATES (Resolution #3255)

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mr. Mount to approve the following policy manual updates:

Revised Policies:

EB	Safety Program
EBC	Emergency Management and Safety Plans
GCBB	Professional Staff Supplemental Contracts
IIA	Instructional Materials
JHCD	Administering Medicines to Students

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

September 23, 2014

Policy Manual Updates (Cont.):

Revised Policies:

JHCD-R-1

Administering Medicines to Students

New Policy:

EBC-R

Emergency Management and Safety Plans

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

APPROVAL OF SERVICE CONTRACT(S) (Resolution #3256)

Upon the recommendation of Superintendent Long, it was moved by Mr. Luck and seconded by Mr. West to approve the following service contract(s) as listed:

SERVICE CONTRACT(S)

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Ohio School Boards Association	2150392	ESC Leadership Academy 4 (3-hr. sessions)	2014-15 SY	\$3,500.00	---

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

APPROVAL OF AN IMPRACTICAL TO TRANSPORT RESOLUTION (Resolution #3257)

Upon the recommendation of Superintendent Long, it was moved by Mr. Clawson and seconded by Mr. West to approve Bright Local's request for Impractical Transportation of students.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

APPROVAL OF OUT-OF-STATE TRAVEL (Resolution #3258)

Upon the recommendation of Superintendent Long, it was moved by Mr. Wilt and seconded by Mr. Luck to approve out of state travel for **Tracy Dendinger** to attend a National FFA and NASAE Convention in Louisville, KY from October 26-November 1, 2014.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

September 23, 2014

APPROVAL OF SCHOOL VAN DRIVER (Resolution #3259)

Upon the recommendation of Superintendent Long, it was moved by Mrs. Gausman and seconded by Mr. Luck to approve Curt Bradshaw to drive a school van pending completion of all Ohio Department of Education requirements.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

HOPEWELL REGIONAL ADVISORY COUNCIL (Resolution #3260)

Upon the recommendation of Superintendent Long and the Hopewell Regional Advisory Council, it was moved by Mr. Clawson and seconded by Mr. Wilt to approve the following:

Personnel Contract Agreements:

Employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Page #0700]

PROVIDER CONTRACT(S)

<u>Client</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>
Hillsboro City School District	Provide Educational Interpreter Services	2014-2015 SY	Up to \$49.50 p/h + travel

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Mr. Long shared the following with the board:

1. Tony distributed ODE 2014 school district report cards.
2. The 18th Annual Four County Board Meeting will be held at Laurel Oaks on March 24, 2015.
3. Tony distributed the first 2014-15 SOESC newsletter.

0695

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

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September 23, 2014

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS (Cont.)

4. Mr. Mount will be honored for 20 years of service at the 29th Annual OESCA Capital Conference Brunch on November 10th at 9:00 a.m. at the Hyatt Regency in Columbus.
5. Ron Rudduck will be opposed by Mike Kinnamon for the Ohio Department of Education Board seat for District 10.
6. Brayden Thornbury, son of Ron Thornbury, Occupational Therapist with the SOESC/Region 14 was taken off life support on Saturday, September 13 and passed away.
7. An OSBA/ESC Leadership Academy flyer listing the dates of the upcoming professional development sessions for board members and administrators was made available.
8. Bright Local School Superintendent, Dee Wright announced her resignation for the purpose of retirement effective February 28, 2015.
9. Tony shared information with the board concerning an upcoming professional development opportunity for local government agencies called "LeanOhio Boot Camp."
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ADJOURNMENT (Resolution #3261)

It was moved by Mr. Luck to adjourn to meet again in regular session on October 28, 2014 at 7:00 p.m. Southern Ohio Educational Service Center in Wilmington.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

Note: Mr. West shared the following with the Board:

Finance Committee will meet in next 10 days regarding the Superintendent/Treasurer evaluation process.

Board President

Treasurer

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
 FY 2015 PERMANENT APPROPRIATIONS

014

FUND	OBJECT	SCC	DESCRIPTION	Month												TOTAL ACCOUNT
				July	August	September	October	November	December	January	February	March				
				GENERAL FUND												
001	100	0000	SALARIES	\$ 2,486,893.00	\$ 158,484.00	\$ (4,000.00)									\$ 2,625,377.00	
001	200	0000	FRINGE BENEFITS	\$ 1,043,088.90	\$ 55,568.00	\$ (1,700.00)									\$ 1,094,656.90	
001	400	0000	PURCHASED SERVICES	\$ 342,919.54	\$ 10,880.00	\$ (1,700.00)									\$ 351,899.54	
001	500	0000	SUPPLIES & MATERIALS	\$ 36,830.00	\$ 3,000.00	\$ 5,700.00									\$ 45,330.00	
001	600	0000	CAPITAL OUTLAY	\$ 10,400.00	\$ 700.00										\$ 11,100.00	
001	800	0000	OTHER OBJECTS	\$ 50,805.81											\$ 50,805.81	
001	900	0000	CONTINGENCIES / TRANSFERS	\$ 1,155,000.00											\$ 1,155,000.00	
				GENERAL FUND TOTAL												\$ 5,334,189.25
				OTHER FUNDS												
001		9001	GIFTED GENERAL FUND	\$ 26,685.05											\$ 26,685.05	
001		9018	STAFF DEVELOPMENT GENERAL FUND	\$ 61,334.69											\$ 61,334.69	
001		9050	TERMINATION / RETIREMENT BENEFITS FUND	\$ 104,145.47											\$ 104,145.47	
007		0000	UNCLAIMED FUNDS	\$ 11.00											\$ 11.00	
008		9271	WADELLE FUND	\$ 53,300.00											\$ 53,300.00	
014		9197	ALTERNATIVE SCHOOL CLINTON COUNTY FUND	\$ 124,420.00	\$ 1,381.50										\$ 125,801.50	
022		9245	HOWEWEILL GENERAL FUND	\$ 4,136,264.00											\$ 4,136,264.00	
022		9500	D.A.R.E AGENCY FUND	\$ 19,517.23	\$ 110.00										\$ 19,627.23	
462		9013	ALTERNATIVE CHALLENGE FY14 FUND	\$ 5.98											\$ 5.98	
483		9014	ALTERNATIVE CHALLENGE FY15 FUND	\$ 44,359.00											\$ 44,359.00	
451		9413	ONENET CONNECTIVITY FY15 FUND	\$ -											\$ -	
499		9006	STATE SUPPORT TEAM FY14 FUND	\$ 3,477.08											\$ 3,477.08	
499		9007	STATE SUPPORT TEAM FY15 FUND	\$ 115,140.50											\$ 115,140.50	
516		9223	IDEA PART B FY14 FUND	\$ 160,694.29											\$ 160,694.29	
516		9224	IDEA PART B FY15 FUND	\$ 1,017,482.96											\$ 1,017,482.96	
516		9806	PARENT MENTOR FY14 FUND	\$ 2,734.05											\$ 2,734.05	
516		9807	PARENT MENTOR FY15 FUND	\$ 25,000.00											\$ 25,000.00	
587		9505	EARLY LEARNING DISCRETIONARY FY14 FUND	\$ 75.88											\$ 75.88	
587		9506	EARLY LEARNING DISCRETIONARY FY15 FUND	\$ 46,659.00											\$ 46,659.00	
590		8004	OTES FY15 FUND	\$ 16,300.00											\$ 16,300.00	
599		9507	SPDG FY14 FUND	\$ 33,803.54											\$ 33,803.54	
599		9508	SPDG FY15 FUND	\$ 12,500.00											\$ 12,500.00	
599		9603	UD - PARAPROFESSIONAL FY14 FUND	\$ 20,983.45											\$ 20,983.45	
				OTHER FUNDS TOTAL												\$ 6,026,394.95
				Monthly Appropriation Changes												\$ 229,923.50
				GRAND TOTAL APPROPRIATIONS - ALL FUNDS												\$ 11,360,583.90

0696

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2015 PERMANENT APPROPRIATIONS

Notes:

- General Fund - Staff Wellness Dollars \$7,715.81 (additional funds from the EPC expected)
- General Fund - Tuition Reimbursement for all staff collectively \$7,000.00
- General Fund - Board Service Fund set at \$7,500.00 on a calendar year basis
- Termination Benefits Fund - Unemployment, Severance, and Vacation Payouts

Contingencies:

- General Fund - Emergency Fund -4 months of expenses \$1,080,000.00
- General Fund - Building Fund \$75,000.00 FY 2015 - add \$25,000.00 per year until FY 2018
- Hopewell General Fund - Emergency Fund - 4 months of expenses \$1,000,000.00.
- Hopewell General Fund - Building Fund \$100,000.00 - (HVAC, siding, updates, repair, etc...)
- Hopewell General Fund - Termination / Retirement Benefits setaside \$30,000.00

Transfers: (To be made - more information to follow)

Gifted Fund dollars to be transferred to the General Fund - all gifted accounting transactions will be moved to the General Fund in FY 2015.

**Contract Amendment recommendations
ESC**

0698

Last Name	First Name	Tentative Position	Contract Beginning SY	Contract Ending SY	Change 1	Change 2	Change 3
Roderick	Marinda	Speech Language Pathologist	2014	2015	Now known as Marinda Fries	Moving from Bachelors+ to Masters	Increase Salary from \$34,945.00 to \$37,028.00
Leppert	Erica	Assistant Director of Special Education ACOV Schools	2014	2015	Moving from Bachelors to Masters	Increase Salary from \$40,085.00 to \$44,782.00	

8/26/2014

East Clinton Local Schools
 SUBSTITUTE TEACHERS FOR THE 2014-2015 SCHOOL YEAR
 SEPTEMBER 16, 2014

- Please remove Matt Black and Jeremy McEraw from your sub list.
 - Please remove Jennifer Siders from your list she has full time employment.
- The following Substitute Teachers have met all the requirements of the Southern Ohio Educational Service Center and are ready to be approved at your Local Board Meeting.

	Last Name:	First Name:
1.	ABER	TIFFANY
2.	ADAMS	MICHELE
3.	(BOLES) HOWARD	STACEY
4.	BRANDENBURG	CARISS
5.	CORWIN	MELANIE
6.	CRUM	RHONDA
7.	DUNN	DANA
8.	JOHNSTON	BROOKLIN
9.	JUSTICE	PAULETTE
10.	LEDFORD	ALAN
11.	MARSH	LINDA
12.	MILLER	SARAH
13.	PARRISH	C. SCOTT
14.	PURCELL-NAWROCKI	SHERRY
15.	RICH	TYLER
16.	ROBERTS	CARLOS
17.	SMITH-REISINGER	TAMMY
18.	SNODGRASS	AMBER
19.	STUCKEY	RYAN
20.	WISEMAN	SHARON

Employment Recommendations
Region 14/HW

8/26/2014

Last Name	First Name	Tentative Position	Contract Beg.	Contract End	Length of Contract	Days	Schedule	Step	Degree	Amount	Pay Type	Contract Type
Holt	Elaine	Itinerant Teacher for Hearing Impaired/Deaf	2014	2015	1	184	Itinerant +	6	Bachelor's +	\$ 41,001.00	Salary	Certificated Employee
Ullacorp	Tammie	Speech Language Pathologist Supervisor	2014	2015	1	as needed	Audio/Sp	15	Masters	\$ 41.45	Hourly	fixed rate/Certificated
Phelan	Sarah	Substitute	2014	2015	1	as needed	No Schedule	0	No Degree on Schedule	\$ 10.00	Hourly	classified/substitute
Phelan	Sarah	Substitute	2014	2015	1	as needed	Interp	0	No Degree on Schedule	\$ 37.29	Hourly	Classified/substitute

0700

8/26/2014

